

**The Arc of Greater Beaumont
Minutes from Board Meeting
April 8, 2013**

This meeting was held in the Foundation for Southeast Texas Building's Auditorium

Members Present

Toye Babb
Meg Baertle
Amanda Baldwin
Jamie Due
Tara Rupp
Beth Hudson
Jada Kelley
Paula Pratt
Patrice Rabalais
Brenda Sullivan
Janice Watkins
Mitch Watkins

Members Absent

Joy Barten
Cindy Bloodsworth
Leslie Dean
Gary Gorsich
Laura McMurray
Richard Pentecost
Laura Soileau

Staff Present

Gary Hidalgo
Caitlin Kruger
Connie Berry

Meeting Called to Order- 6:10 PM

Approval of Minutes from Previous Board Meeting- Jada Kelley

February Meeting Minutes

Motioned: Paula Pratt

Seconded: Janice Watkins

All in Favor

Executive Directors Report

- **Building/ Land Update:** When speaking it was estimated we could build a building for approximately \$750,000 but, would like to raise \$1 Million through a capitol campaign for comfort. During the Annual Dinner, we will roll out the building blueprints and start a capitol campaign. Currently looking at two pieces of property to possibly purchase. 1 1/2 acres off of S. Major Drive and College would fit the building currently designed but would not hold room for expansion the asking price is \$120,000. 3 acres of land off 105 & Keith Rd. would leave room for growth but the asking price is \$225,000. Working with a realtor to see if this priced could be reduced.
- **2013 Summer Day Camps:** Holding two summer camps this year. One kids camp for ages 5-12 and one teen camp for ages 13-21. Thanks to Angels for Autism for underwriting this project with a \$10,000 grant. Kid's camp will be July 15th - July 19th. Teen camp will be August 12- August 16th. We have hired Don Rink to facilitate the morning programs and have confirmed a few aids but are still looking for afternoon facilitator(s).
- **Meeting on Autism:** meeting with some parents (mostly from mid county) who are interested in forming a group similar to the Down Syndrome Family Group but for parents of children with Autism. We discussed what they want out of a partnership with the Arc. It was concluded that they are looking for structure, social club for young adults with Asperger's, and a source for important information regarding Autism. We are working on meeting with a larger group and the possibility of an Autism Awareness Run.
- **Development of Resource Center:** We have hired Sarah Hardin (an active parent in our Down Syndrome Family Group) to set up the online resource center as well as help put together our physical resource center. Sarah's salary will be paid as a portion of the grant we received to develop this center. Sarah has purchased an online resource called Live Binder to help facilitate our online portion of the center.
- **2013 Conference August 24th:** Stephen Shore has agreed to be the keynote speaker at this event. The conference will be held at Region 5 ESC in Edison Plaza. We are going to be meeting with a committee for further planning.
- **United Way Application:** Our United Way conference is scheduled for 10:00 am April 9, 2013. Jada, Mitch, and Cindy are planning to attend. This same day and time we are needed at a check ceremony at Philpot Motors and encourage as many board members as possible to attend this event.
- **Grant Updates:** Working on a grant from the DD Council to help fund the Conference in August. We have reapplied for a continuation AT&T grant to fund the Empowered for Employment Program. Applied for a grant from the Junior League of Beaumont for summer camp supplies. Continue looking for other grants.

Committee Reports

Finance and Audit- Jada Kelley

Statement of accounts as of March 31, 2013

Petty Cash:	\$ 50.00
Checking:	\$ 32,531.14
Money Market	\$ 172,574.24
Savings	\$ 52,767.79
Total	\$ 257,923.17

Net Income YTD- \$20,493.80

Motioned to Approve Financials:

Motioned: Toye Babb

Seconded: Jada Kelley

All Approved

We have requested \$55,000 in funding from the United Way. This is approximately 25% of our budget for the year. We are guaranteed any designated funds from the United Way and then whatever they decided to allocate to us. We will get either designated funds OR allocation, whichever is greater. We have a total of \$7400 in designated funds for the United Way's 2013-2014 fiscal year. All individuals who give allocated funds to the Arc will receive a one year Arc membership.

Strategic Planning & Governance:

- **Annual Dinner Update-** As of April 8, 2013 we have 27 star sponsors and have sold 125 individual tickets with at total of 41 tables sold. We have a total of \$39050 gross profits. Need to work on getting program advertisements and model sponsorships.

- **Children & Family Services Extended Year Program-** to help families we have earmarked \$5,000 of the children and family services budget for a grant program for children ages 3-21. The goal is to help parents get services for their children they may not otherwise be able to receive. It will be an open grant and will start this summer.

- **Adult Programs Update-** SETX Self Advocate Officers went to the annual TALAC conference and visited state legislatures at the capitol. The Self Advocates also took a day trip to the Lufkin Zoo.

Public Policy, Advocacy, and Membership Committee:

- **Policy and Procedure Changes-** recommendations for updates to the By Laws include: changing committee structure to recognize current standing committees; add the standing committee chairperson's to the executive committee; change officers to reflect the following- president, incoming president, vice president, secretary, treasure; have by laws reflect two year terms for officers.

Motion to approve by law changes:

Motioned: Toye Babb

Seconded: Brenda Sullivan

All Approved

-Nominations for 2013-2015 Slate of Officers

- o President: Mitch Watkins
- o President Elect: Brenda Sullivan
- o Vice President: Meg Baertle
- o Secretary: Amanda Baldwin
- o Treasure: Joy Barten

Motion to Approve Slate of Officers:

Motioned: Paula Pratt

Seconded: Brenda Sullivan

All Approved

- **Membership-** committee recommends that anyone who pays for a ticket to the Annual Dinner and wants to become a members automatically does so.

Next Finance Committee meeting will be May 6th at 5:30 pm

Meeting Adjourned- 7:30 pm

Next Meeting:

June 10, 2013 ~ 6:00 pm Foundation for Southeast Texas Conference Room II