

**The Arc of Greater Beaumont
Minutes from Board Meeting
December 10, 2012**

This meeting was held in the Non Profit Development Center Conference Room II

Members Present

Toye Babb
Meg Baertle
Amanda Baldwin
Joy Barten
Cindy Bloodsworth
Leslie Dean
Gary Gorsich
Beth Hudson
Jada Kelley
Paula Pratt
Patrice Rabalais
Brenda Sullivan
Janice Watkins
Mitch Watkins

Members Absent

Jamie Due
Laura McMurray
Richard Pentecost
Tara Rupp
Laura Soileau

Quorum for this meeting was met

Staff Present

Gary Hidalgo
Teri Hawthorne
Caitlin Kruger
Connie Berry

Meeting Called to Order- 6:15 PM

Approval of Minutes from Previous Board Meeting- Jada Kelley

October Minutes

Motioned: Gary

Seconded: Toye

All in Favor

Executive Directors Report

- Arc office will be closed the week of Christmas- New Year's (December 24- December 28). Office will reopen December 31, and will be closed on New Year's Day.
- Welcome back to Caitlin Kruger the new Director of Communications for the Arc.
- McFaddin Ward Grant Update:** \$5,000 check was received for the Capitol One McFaddin Ward Grant. A portion of the money was used to purchase 3 new computers to replace those that were taken. The remaining money will be allocated to projects in 2013.
- My Medicaid Matters Update/ Legislative Breakfast:** Spindletop Center, The Arc, and Mental Health America of SETX will be hosting a Legislative Breakfast on Thursday, December 13, 2012 from 8:00 – 9:30 am at Spindletop Center. Speakers will be talking to local legislators/ legislator's representatives about the upcoming legislative session and its potential impact on the disability community. Gary Hidalgo will be a speaker at the event and will discuss community service and program funding within the disability community. His focus will be the benefits of closing some State Supported Living Centers (State Schools) and shifting those services to group homes/private providers.
- **Contract with Spindletop Center Update:** We continue to receive the \$20,000 per year from Spindletop to provide social services to the disability community. We have now entered into another contract with Spindletop Center to provide vocational adjustment training. Trainings will be held approximately 10 hours per week. Teri, Caitlin, and Gary have been certified to provide these trainings. The Adjustment Training will fit nicely with the Arc's current Empowered for Employment Program.
- Proposed new committee structure and assignments:** Gary sent an email to all board members with the committee assignments and committee structure. All committees are scheduled to meet a minimum of twice a year as follows: Finance and Audit Committee (November/May); Public Policy, Advocacy, and Membership Committee (September/March); Strategic Planning and Governance Committee (January/July).
- Promotional Materials/ Website Development Update-** the Arc has shirts with our new brand as well as pens and notepads. An Arc shirt was given to every Board Member as their Christmas present. The Website is in the process of being updated. If you see any errors or issues please contact caitlin.kruger@arcofbmt.org.

- **Additional Board Members? (Up to 21)-** We currently have 18 members on our Board of Directors. Our By Laws allow up to 21. Tracey Nelms has approached us about becoming a Board Member. As an active member of the Down Syndrome Family Group she would be a great addition to the board and could speak on behalf of this portion of our organization when Laura Soileau is not able to attend board meetings. She will be given a board application, and the board will vote on including more board members at the next meeting.
- **Jay Bruce Tournament-** The tournament held November 19, 2012 was a great event. The 3rd annual event hosted by Jay Bruce, his friends, and family. A majority of the proceeds from the tournament will be given to The Arc. We are still waiting on the total amount raised from this year's event.
- **Winter Formal-** Held at the Holiday Inn Beaumont Plaza on November 30th. Approximately 100 consumers attended and had a great time. Pictures from the event will be sent to all attendees in December.
- **Discussion of Potential Building Project-** Gary Hidalgo has been working with Don LaBiche to design a layout for an Arc building. Mr. LaBiche has estimated we will need to raise \$1 Million dollars for completion of the project. We are still looking for land to locate the building and exploring options including a piece of land located on 105 and Keith. 3 acres would be ideal for the building but could be built on as little as 1 acre. A Capital Campaign is in the works and will be unveiled at the Annual Dinner in April. Board Members will be emailed a small rendering of the proposed building.

Committee Reports

Finance and Audit- Joy Barten

Statement of accounts as of November 30, 2012

Petty Cash:	\$	50.00
Checking:	\$	38,196.25
Money Market	\$	172,345.61
Savings	\$	32,737.93
Total	\$	243,329.79

Financial Review- Joy Barten

Proposed Budget 2013- Two budgets proposed, one with Christmas cards, and one without the Card Project. The Finance Committee met in November and reviewed both proposed budgets. The committee recommends the board approve the budget without Christmas Cards.

Motioned to Approve Budget without Christmas Cards: Cindy

Seconded: Brenda

All Approved

Holiday Cards for a Cause- Gary Hidalgo

Current Card Sales- \$7,525 Current Net Profit from Card Project- \$26,466.38

Annual Dinner Update- Cindy Bloodsworth

Initial Steering Committee meeting was held in November. An E-Blast Save the Date will be coming soon. Sponsors are able to make sponsorships online now.

Down Syndrome Family Group- Gary Hidalgo

Will be meeting with group to decide how to allocate 2013 budget

Public Policy, Advocacy, and Membership Committee

Committee meeting will be held in January. Discussion will focus on how to promote and increase our membership.

Next Meeting:

February 4, 2013 ~ 6:00 pm Nonprofit Development Center Auditorium